

# Newnham Parish Council & Burial Authority

## Public Consultation

There were no items for discussion from the public in attendance.

Cllr Weeden then addressed council as a member of the public with regard to planning application P1512/17/FUL. He advised that it was broadly in line with the original application, approved some time ago. He confirmed that he would be declaring an interest and would withdraw from the meeting when the application was discussed by council.

## Minutes of a Parish Council meeting held on Monday 30<sup>th</sup> October at 6.50 p.m. in the Armoury Hall, Newnham on Severn. Page 20

**Present:** Cllrs, F. Bihlmeier, J. Larkham, C Kenny, L Love, G Murray, S O'Leary & T. Weeden.  
County & District Cllr R Boyles.

**In Attendance:** The Clerk + 4 members of the Public.

**In the absence of Cllr Walker, Vice Chair Cllr Weeden took the chair**

1. **To Receive Apologies for Absence**

Cllr I Walker

2. **To Receive Declarations of Interest**

**Cllr Weeden** - planning applications P1512/FUL17 & P1513/17/LBC Bank House

**Cllr Bihlmeier** - non-pecuniary interest in item 25

3. **Approval of Minutes of the Parish Council Meeting held on the 25th September 2017**

The minutes of the previous meeting were duly approved.

4. **To receive a liaison visit from PC Henry Davies and PCSO Nick Jones.**

Prior to any discussion it was **Resolved** to suspend Standing orders for the duration of this item to allow public participation.

PC Davies spoke to the meeting with regard to community policing and his background in the police force and the Forest area. Several questions were raised by the public and Cllrs, all of which were debated in full.

5. **To receive a report from the clerk on outstanding actions for items not on the current agenda.**

**Electronic banking** – Additional cheque signatory form raised and in approvals process. New signatories highlighted for internet banking and this can be processed once the form has been approved.

**Uneven pathway The cliff** – Environment agency have now resurfaced it.

6. **To receive the Clerk's report**

All matters on Agenda

7. **To Receive Reports from County and District Councillors.**

**Cllr Boyles** advised that **Pot holes near the school** had been repaired, and that many of the loose **paving slabs near the George Café** had been reset. However, there were a number set on concrete that could not be repaired at the time of the visit. These slabs would be dealt with by Amey at a later date. **The traffic order** for the addition of a disabled parking bay opposite the doctors and parking restrictions around the clock tower is planned for issue and consultation during December. He advised that the **Railway Bridge at Westbury** would be closed overnight on 4/12/ & 7/12 to enable repairs and the addition of luminous signs following the recent accident involving a lorry. **Sue Pangbourne** has now moved to Publica (local authority joint venture). Her role of leader of the council will be taken up by Peter Williams. Cllr Boyles stressed that there is no financial benefit to Mr Williams as a result of

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the appointment, which is a legal requirement. **The Allocations Plan** is now with the Inspector and its approval is expected on completion of the review.

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**A meeting to discuss wild Boar** is planned for the near future and will be chaired by Mark Harper MP. It was also noted that the spread of boar through the district continues. Finally the **FoDDC Christmas carol concert** will be held on the 12<sup>th</sup> December at the Baptist Church Coleford.

## Financial

### 8. **To receive a report on the draft budget from the Finance sub committee**

Cllr Bihlmeier advised that a meeting with the Chair and Clerk is planned to take place prior to the November meeting, so that discretionary spend items could be reviewed with a view to enabling a balanced income/budget to be achieved. Considerable work had already been undertaken to reduce a potential overspend. The clerk reminded council that having negotiated a precept submission with FoDDC post the January monthly PC meeting there was plenty of time to refine and approve the budget.

### 9. **Financial Statement**

The monthly financial statement was duly approved.  
Monthly payments were duly approved.

## Highways

### 10. **To Receive an update from Highways on issues discussed at the last highways review.**

As stated by Cllr Boyles, Station Road potholes and some paving slabs outside the George Café have been addressed since the last meeting. Other items require a status from Highways prior to the next meeting.

## Community

### 11. **To Consider Planning applications received**

- **TG/DFTP0231 TPO consideration for trees on land to north of Village**  
- **Resolved** "No objection"
- **P1512/17/FUL & P1513/17/LBC Bank House, High Street** – consent for the erection of a garden wall & Shed.

**At this point Cllr Bihlmeier was requested to chair the meeting temporarily so that Cllr Weeden could withdraw from the meeting room.**

Cllr Bihlmeier advised that he had looked at the application in detail and the minor works involved had been approved by the conservation officer – After discussion it was **Resolved** "No objection"

**Cllr Weeden then re-joined the meeting and re took the chair from Cllr Bihlmeier**

### 12. **To Receive a report from Cllr Walker following discussions with the contractor responsible for maintenance of the wild flower area in the open space and the embankment.**

Cllr Walker has met with the contractor and discussed the work conducted to date and future plans. He was satisfied that the contractor had conducted the work in a professional manner but the wild flower seeding had failed to take. It was agreed that he would make a further attempt to establish the wild flower meadow for the forthcoming season. The Clerk

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confirmed that he had spoken to the resident who raised the issue, who, being aware of the meeting and discussions was happy to see if greater success is achieved next year.

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13. **To Consider installing a bench & litter bin outside the Armoury Hall.**  
After discussion it was agreed that further consideration should be made to this proposal. The clerk was requested to obtain quotes for the refurbishment and relocation of an existing bench and installation of a litter bin.
14. **To Receive an update on the grant application for a PWLB loan to support works at the green.**  
The Clerk advised that no progress had been made since the last meeting, but an application would be submitted prior to the November meeting.
15. **To consider a report & Quotation for £200 from D & A on Xmas lighting repairs Requirements.**  
After discussion it was **Resolved** to accept this quotation
16. **To Receive an update from the communications subcommittee.**  
Cllr Weeden presented a proposal from the subcommittee that was supported by those present. It was **Resolved** that the subcommittee be given powers to post relevant information on social media on behalf of council. It was further agreed that Cllr Weeden would prepare terms of reference for the subcommittee for discussion and approval at the November meeting.  
It was further agreed that generation of individual "NoSPC" email addresses for each councillor (rather than personal ones) should be evaluated and Cllr Weeden volunteered to investigate the required actions and costs involved for discussion in November
17. **To Receive an update on the three year hedge maintenance contract for quotation and implementation in 2018/19**  
Cllr Walker will generate an activity proposal based on the grass cutting contract ready for review at the November meeting. The clerk will then obtain quotations for the work involved
18. **To Receive an update on the proposed meeting with Mark Harper MP, a councillor and a representative of the Post office regarding relocation plans.**  
Having been promised potential dates for the meeting by a member of the MP's staff no further contact has been received. It was noted that some Cllrs felt the support of the MP and his office on this subject has been severely lacking.
19. **To approve a quotation of £450 (max) for land registry fees**  
After discussion it was **Resolved** to accept this quotation. Given the significant work involved it was considered to be very reasonable.
20. **To Consider a quotation of £60 to trim the riverbank from the Fish Hut to Broadoak**  
After discussion it was **Resolved** to accept this quotation. It was noted that the finish point for the strimming would be the gate on the boundary of the land owned by the Silver Fox café.
21. **To Receive an update from Cllr Weeden on new story boards in the village**  
Cllr Weeden advised that efforts to raise funding for the boards (outlooked cost £1000 per board) had so far proved unsuccessful. Further efforts were being made.
22. **To Consider a quotation of £375 from Abbey Trees for pollarding the lime trees at the**

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## Beeches

After discussion it was **Resolved** to accept the quote. The Clerk advised that he would raise a planning application for the works as it is within the conservation area.

23. **To consider a phased programme to renovate the benches in the village including the installation of plastic slats.**

The Clerk advised that he had found a contractor interested in giving a quotation for refurbishment. Once suitable bench had been identified for refurbishment a quote would be requested. This would be considered as part of Cllr Walkers proposal.

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24. **To Consider maintenance activity and materials requirements for Daffodils in the chain**  
Cllr Weeden advised that donations of £169 towards the ongoing maintenance had been passed to the council (by Mrs J Jones) for future works, her efforts along with several other parishioners to raise these funds was appreciated by Council as a whole. The monies would be ring fenced within reserves and released via normal approval processes.

25. **To Consider the implications of the Secretary of State overruling a planning inspector's decision in Fairford on grounds of social benefits and the impact on a conservation area and the main modifications currently in consultation.**

After much discussion it was agreed that Cllr Kenny would prepare a submission to the planning department, further objecting to the proposed development to the north of the village based on the Inspectors ruling in Fairford.

## Other Matters

26. **To consider correspondence received to date**

- **Letter from parishioner regarding tree maintenance at Whetstones**

After discussion it was agreed that in principle council would support this request, pending agreement on the works required to the trees on PC land and an acceptable quotation from a professional arborist for the works involved.

27. **Matters for the Next Agenda**

**Energy efficient street lights, concern over performance** – add to next agenda.

28. **To Consider taking agenda item 29 in committee as per Standing orders 1.c & 26.a.**

As no expressions of interest in the casual vacancy have been received this item and item 30 were not pursued.

29. **To Confirm date & time of next meeting**

As per issued schedule, Monday 27<sup>th</sup> November 2017

**To be taken in committee (if agreed):**

30. **To Consider co-option applications and select a new councillor**

No action required.

**There being no further business the meeting closed at 8.20 pm.**

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Signed .....

Dated.....

DRAFT