

Newnham Parish Council & Burial Authority

To all Members of the Public & Press

24th July 2017

You are hereby invited to attend a Parish Council meeting arranged for Monday 31st July 2017. **6.45 pm for Public Consultation** followed by the full meeting at 7.00pm (approx.) in **THE ARMOURY HALL**, Newnham on Severn for the transaction of business in the following Agenda

Yours faithfully

D.J. Tingle

Dave Tingle

Clerk to the Council

To Allow Public Consultation **

AGENDA

1. **To Receive Apologies for Absence**
2. **To Receive Declarations of Interest**
3. **Approval of Minutes of the Parish Council Meeting held on the 26th June 2017**
4. **To receive a report from the clerk on outstanding actions for items not on the current agenda. - see pack**
5. **To receive the Clerk's report all matters on Agenda - see pack**
6. **To Receive Reports from County and District Councillors.**
7. **To approve the authorisation by the clerk (on Health & Safety grounds) to remove a dangerous limb of the Ash Tree in the open space area at a cost of £225**

2016/17 Audit activity- see pack

8. **To receive an update on internal audit actions and the status of the external audit activity.**

Financial - see pack

9. **To Consider financial performance YTD**
10. **Financial Statement**
 - To Receive and approve the monthly financial statement.
 - To Receive and approve monthly payments.

Highways

11. **To Receive an update from Highways on issues discussed at the last highways review**

Community

12. **To Consider Planning applications received - see pack**
 - **P1062/17/FUL Cypress Tree Cottage Dean Road.** (MB) – Change of use to residential construction of garage, workshop & Gym.
 - **P1018/17/FUL 10 Church Road.** (SB) – Bay window to front with balcony over.
 - **P1176/17/FUL 4 Sheens meadow** (SB) – conversion of part existing garage to living accommodation

Not considered due to pre meeting response date - P1094/17/TCA Dean Corner

13. **To Receive an update on the discussion with St Peter's school re the learning experience for pupils relating to the clock tower and associated grant application.**
14. **To Receive an update from Cllr Walker regarding discussions with Two Rivers on parking opportunities at Station Road and agree next steps.**
15. **To Consider a quotation for the relocation of an existing benches from the water fountain to the area by the old ferry and the war memorial. - see pack**

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16. To consider suspension of financial regulation 10.1 (2 quotes in excess of £1k) on the grounds of the fragmented nature of the works proposed and specialist requirements.
17. To Consider the following quotations for tree works.
 - Side & top hedges in Hyde Lane & Station Road £575
 - Trim all car park hedges £485
 - Coppice willow tree and remove brambles at the beeches £265
 - Remove ivy from large limes at the beeches £265

Total cost of tree works £ 1,790 – figures above are estimates only, exact quotes will be available at meeting

18. To Consider the installation of a handrail at Dark Orchard.
19. To Consider development of a standard parish consultation process.
20. To Consider a request to pollard the lime trees in the Churchyard.
21. To Consider a request from the WI to sponsor and conduct the planting of flower tubs in 2018 to commemorate their 100th anniversary
22. To Consider next steps for allotments not kept to an acceptable standard.
23. To Receive an update on the proposed meeting with Mark Harper MP, a councillor and a representative of the Post office regarding relocation plans.

Other Matters

24. To consider correspondence received to date - **see pack**
 - To Consider a letter from a parishioner expressing concern at the proposal to further restrict parking in the area of the beeches
25. Matters for the Next Agenda
26. To Confirm date & time of next meeting
 - Parish Council Monday 29th August 2017

Standing order 1.c & 26.a

1.c Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The Publics exclusion from part of a meeting or all of a meeting shall be by resolution which shall give reasons for the Publics exclusion

26.a If a meeting considers any matter personal or private data it shall not be considered until the Council or committee has decided whether or not the press and public should be excluded pursuant to SO1.c above