

# Newnham Parish Council & Burial Authority

## To all Members of the Parish Council

22<sup>nd</sup> August 2017

You are hereby summoned to attend a Parish Council meeting arranged for **Tuesday** 29<sup>th</sup> August 2017. **6.45 pm for Public Consultation** followed by the full meeting at 7.00pm (approx.) in **THE ARMOURY HALL**, Newnham on Severn for the transaction of business in the following Agenda

Yours faithfully

*D.J. Tingle*

**Dave Tingle**

*Clerk to the Council*

**To Allow Public Consultation \*\***

## AGENDA

1. **To Receive Apologies for Absence**
2. **To Receive Declarations of Interest**
3. **Approval of Minutes of the Parish Council Meeting held on the 31<sup>st</sup> July 2017**
4. **To receive a report from the clerk on outstanding actions for items not on the current agenda. - see pack**
5. **To receive the Clerk's report all matters on Agenda - see pack**
6. **To Receive Reports from County and District Councillors.**

### 2016/17 Audit activity- see pack

7. **To receive an update on internal audit actions and the status of the external audit activity.**

### Financial - see pack

8. **To Consider financial performance YTD**
9. **Financial Statement**
  - To Receive and approve the monthly financial statement.
  - To Receive and approve monthly payments.

### Highways

10. **To Receive an update from Highways on issues discussed at the last highways review**

### Community

11. **To Consider Planning applications received**
  - none

**Not considered due to pre meeting response date P01252 Swan House – Tree works**

12. **To Receive an update from Cllr Walker regarding discussions with Two Rivers on parking opportunities at Station Road and agree next steps.**
13. **To Receive an update on the relocation of an existing benches from the water fountain to the area by the old ferry and the war memorial.**
14. **To Receive an update on the proposed works on the green and receive an update on grant availability.**
15. **To Consider formulating a standard response for planning applications moving from commercial to Residential use.**
16. **To Receive a proposal from Cllr Weeden regarding the development of a standard parish communications and consultation process.**
17. **To Consider generating a three year hedge maintenance contract for quotation and implementation in 2018/19**
18. **To Receive an update on the proposed meeting with Mark Harper MP, a councillor and a representative of the Post office regarding relocation plans.**

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19. **To Consider parking issues relating to Church Road and outside the Victoria Hotel and to Receive an update from the Clerk on discussions held with the PCSO**

## Other Matters

20. **To consider correspondence received to date - see pack**
  - **To Consider a request from a parishioner to replace the removed tree (some years ago) in the chains.**
21. **Matters for the Next Agenda**
22. **To Confirm date & time of next meeting**
  - Parish Council Monday 25<sup>th</sup> September 2017

## **Standing order 1.c & 26.a**

**1.c** Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The Publics exclusion from part of a meeting or all of a meeting shall be by resolution which shall give reasons for the Publics exclusion

**26.a** If a meeting considers any matter personal or private data it shall not be considered until the Council or committee has decided whether or not the press and public should be excluded pursuant to SO1.c above