

Newnham Parish Council & Burial Authority

Public Consultation

Allocations plan – A parishioner who has attended all the review sessions reported that his suggestion for a more elderly development seems to have been fairly well received, including the developer. A planning application is expected in November with building in the summer of 2018.

Minutes of a Parish Council meeting held on Monday 31st July 2017 at 6.50 p.m. in the Armoury Hall, Newnham on Severn. Page 10

Present: Chair Cllr I. Walker, F. Bihlmeier, T. Firman, J. Larkham, L Love, C Kenny, G Murray, S O’Leary & T Weeden. County & District Cllr R Boyles. District Cllr S Phelps

In Attendance: The Clerk + 5 members of the Public.

1. **To Receive Apologies for Absence**

None

2. **To Receive Declarations of Interest**

None

3. **Approval of Minutes of the Parish Council Meeting held on the 26th June 2017**

The minutes of the meeting were duly adopted

4. **To receive a report from the clerk on outstanding actions for items not on the current agenda.**

Internet banking – Recent conversation with bank identified the issue with approvals process. Clerk and Cllr Firman to meet before next meeting to set up the profile. Plan to test on clerk’s expenses in August.

Land ownership – The solicitor has all documents prepared ready for submission to land registry

Defib training – Session completed and well received by attendees

5. **To receive the Clerk’s report**

all matters on Agenda.

6. **To Receive Reports from County and District Councillors.**

District Cllr Phelps reported that **the chair and cabinet of the district** council has been replaced following a vote of no confidence in Chair. It now comprises of a number of independent Cllrs. Cllr Boyles added more detail relating to the no confidence vote and the issues related to the appointment of a new chair. **County Cllr Boyles** advised that **improvements in social care standards** would be supported by Essex council who are considered benchmark in this area. Cost would be £2m over a two year period. A new **Highways contract** has been established and is going well. **Community Policing** is also under review at county and he has a meeting with Police staff on the subject during August.

Planning, funding of £108K has been released from S106 funds to enable a number of affordable homes to be built by two rivers in Newent.

Dementia friendly groups have been set up and are working in all forest towns and villages to provide help to the community.

7. **To approve the authorisation by the clerk (on Health & Safety grounds) to remove a dangerous limb of the Ash Tree in the open space area at a cost of £225.**

After discussion it was **Resolved** to approve the clerks actions

2016/17 Audit activity

8. **To receive an update on internal audit actions and the status of the external audit activity.**

The clerk advised that the external report was expected during August. The statutory viewing period for the accounts has now passed with no viewing requests received.

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Financial

9. **To Consider financial performance YTD**

10. **Financial Statement**

The monthly financial statement was received and duly approved

Monthly payments were received and duly approved.

Highways

11. **To Receive an update from Highways on issues discussed at the last highways review.**

A number of highways issues were updated by the Highways manager. All open issues would be reviewed at the next Highways meeting planned for September.

Community

12. **To Consider Planning applications received.**

- **P1062/17/FUL Cypress Tree Cottage Dean Road.** (MB) – Change of use to residential construction of garage, workshop & Gym.
Resolved no objection providing the archaeological monitoring suggested was undertaken.
- **P1018/17/FUL 10 Church Road.** (SB) – Bay window to front with balcony over.
Resolved no objection
- **P1176/17/FUL 4 Sheen's meadow** (SB) – conversion of part existing garage to living accommodation
- **Resolved** no objection

Not considered due to pre meeting response date - P1094/17/TCA Dean Corner

13. **To Receive an update on the discussion with St Peter's school re the learning experience for pupils relating to the clock tower and associated grant application.**

A meeting between the Clerk and teaching staff is planned for September.

14. **To Receive an update from Cllr Walker regarding discussions with Two Rivers on parking opportunities at Station Road and agree next steps.**

Cllr Walker advised that he was awaiting an update from Two Rivers.

15. **To Consider a quotation for the relocation of an existing benches from the water fountain to the area by the old ferry and the war memorial.**

After discussion it was **Resolved** to accept a quote for £865 from K J Morris.

16. **To consider suspension of financial regulation 10.1 (2 quotes in excess of £1k) on the grounds of the fragmented nature of the works proposed and specialist requirements.**

After discussion it was **Resolved** to suspend the standing order based for item 17

17. **To Consider the following quotations for tree works.**

- **Side & top hedges in Hyde Lane & Station Road £565**
- **Trim all car park hedges £485**
- **Coppice willow tree and remove brambles at the beeches £345**
- **Remove ivy from large limes at the beeches £485**

Total cost of tree works £ 1,880

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18. **To Consider the installation of a handrail at Dark Orchard.**
As this is private land neither council of Highways have no responsibility in this area.
19. **To Consider development of a standard parish consultation process.**
After discussion it was agreed that this would be amalgamated with the communications agenda item planned for August and that Cllr Weeden would produce a proposal for discussion.
20. **To Consider a request to pollard the lime trees in the Churchyard.**
After considerable discussion it was **Resolved** that council would not fund the pollard works as this area of the churchyard is owned by the diocese and that the limited funds available to the PC were already supporting grass cutting in the churchyard as a whole. The Clerk was requested to supply details of the contractor who has quoted for this work to the PCC.
21. **To Consider a request from the WI to sponsor and conduct the planting of flower tubs in 2018 to commemorate their 100th anniversary**
The WI's offer was accepted by council and the clerk was requested to advise the WI and thank them for their kind offer.
22. **To Consider next steps for allotments not kept to an acceptable standard.**
Cllr Larkham advised that four allotments remained in poor condition despite a formal request to improve them by the 30th July had been issued by the clerk. Two of the tenants with poor plot condition have also failed to pay this year's rent due by 30th April. After discussion it was **Resolved** that the tenants should be advised that their plots were being reallocated to people on the waiting list
23. **To Receive an update on the proposed meeting with Mark Harper MP, a councillor and a representative of the Post office regarding relocation plans.**
The clerk advised that no response had been received from the MP. The clerk was requested to contact county Cllr Boyles with a request to seek the MP's support at the meeting.

Other Matters

24. **To consider correspondence received to date.**
To Consider a letter from a parishioner expressing concern at the proposal to further restrict parking in the area of the beeches
After discussion the clerk was requested to write to the parishioner advising that this is a highways matter and would be discussed at the next meeting with Highways planned for September
25. **Matters for the Next Agenda**
LED street lights recently installed not giving sufficient light spread – noted
Parking concerns outside Vic Hotel and Church Road- Clerk to contact PCSO and add to next agenda
Improvements at the green – Add to next agenda
Standard response for planning applications moving from commercial to Residential use – add to next agenda
26. **To Confirm date & time of next meeting**
 - Parish Council Tuesday 29th August 2017

There being no further business the meeting closed at 8.00 pm

Signed

Dated.....

Newnham Parish Council & Burial Authority