

Newnham Parish Council & Burial Authority

Minutes of a Parish Council Finance and Employment committee meeting held on Monday 18th December 2018 at 7.00 p.m. in the Armoury Hall, Newnham on Severn. Page 3

Present:, Chair Cllr F. Bihlmeier, Cllrs N Hughes J. Larkham & T Weeden

In attendance: The Clerk, there were no members of the public in attendance

1. **To allow Public Consultation**

None

2. **To Receive Apologies for Absence**

Cllr C Kenny

3. **To Receive Declarations of Interest**

None

4. **Adoption of Minutes of the Parish Council Employment & Finance held on 17th September 2018.**

The minutes of the previous meeting were duly adopted.

It was also noted by the chair that the special Finance meeting planned for 19th November to discuss the budget did not take place, prior to the meeting it was clear insufficient Cllrs were available for it to be quorate.

5. **To Consider Matters Arising from Previous Meeting and not on Agenda**

None

6. **To Receive the Clerk's Report**

Verbal by agenda item

7. **To Consider and Approve as follows.**

Quarterly Checks of payments - were completed and duly approved

Completeness of the Income & Expense report - was considered accurate

- **Quarterly Check that monthly financial statements presented at fully council are duly signed and balances presented match the bank statements** - was completed and duly approved

8. **To Consider Financial performance**

The review the spend v plan report (7+ 5) was completed and after discussion was agreed as being broadly in line with the original budget, plus the virements agreed at full council in areas such as tree works

9. **Financial Statement**

The monthly financial statement - was received and duly approved

Monthly payments - were received and duly approved

10. **To consider the 2019/20 budget and make recommendations to full council in January**

After much consideration it was felt that an increase in precept was required to protect reserves due to general increases in non-discretionary spend (including the PWLB Loan for the green project) and higher than planned spend on other items such as Tree maintenance costs, which is expected to be on going.

The clerk presented an analysis of the out-looked "Band D" cost at the current taxbase of 519.25 for a range of % increases. It was agreed that an increase of 7% would add £2.55 to the parish council portion annual council tax paid at "Band D" It was also recognised that there would probably be a need for further increases for several years to bring income in line with spend.

11. **To Confirm the next meeting date for the Employment and Finance Committee.**

As per agreed schedule 18th March 2019